Information for International Participants

50th Annual Meeting of the Japanese Society of Neuropathology
50th Anniversary for the Japanese Society of Neuropathology

Period of the Meeting and the Celebration: June 4-6, 2009

Venue: San Port Hall Takamatsu and Kagawa International Conference Hall, Takamatsu, Kagawa, Japan

Presentation Information

I. Oral Presentation Instructions

1) Recommended method for having your presentation projected.

Oral presentation rooms (Halls A, B and E) will be equipped with one data projector and laptop computer as well as a table microphone, laser pointer and aisle microphone. **Seven minutes are allowed for the presentation and 3 minutes for discussion.**

- Bring your presentation file on a Windows readable USB flash Drive or CD-ROM.
- **Acceptance desk and speaker practice desk of the flash drive or CD-ROM will be located in front of Hall A (Main Hall at the 3rd floor).**
- Speakers should arrive at the desk a 1/2 hour before the presentation start.
- **The operating system will be Windows XP Professional, and software will include Microsoft PowerPoint 2003.** Other softwares, such as Adobe Acrobat Reader, QuickTime, Windows Media Player, Flash Player will not be supported.
- When building your presentation, use standard fonts (e.g., Times Roman, Helvetica, Arial, New Times Roman) used in Microsoft PowerPoint, basic fonts are included on the Oral Presentation room pc but if an unusual font is used it may not translate.
- **If you use Macintosh pc or movie files, you should bring and use your pc at the presentation.**
- We recommend that you bring a backup presentation format to cover the possibility of luggage loss, theft, and/or incompatibility.
- **Speakers using their own laptops *MUST HAVE* a VGA HD15pin female output.** Some laptops have special video output cables to get to the HD15pin required for connecting to external monitors and data projectors. If this cable is not with the laptop being used there is no way to connect to a Data Projector. The laptop output resolution should be no more then XGA

(1024x768). The native resolution on the data projectors is 1024x768, so higher resolutions will force the data projector into a compression mode possibly losing some information or not projecting.

- **Slide Projection of 2x2 slides and Overhead Projectors are NOT supported.**
- **Oral presentation rooms do not have Internet access.**

II. Poster Presentation Guidelines

The top authors of the poster presentation must explain orally the contents in front of their own posters at the time indicated. Seven minutes are allowed for the oral presentation and 3 minutes for discussion.

- The poster-board surface area is 140cm high and 180cm wide. Prepare a 20cm high headline strip that runs the full width of the poster. Include the title, authors, and affiliations on the strip in letters not less than 2cm high.
- Program number and pushpins will be prepared by the Administration Office.
- Posters should be mounted throughout the Meeting. The presenters are hoped to mount their posters from June 4 afternoon to the end of the Meeting.
- Posters should be readable by viewers 2 meters away. The message should be clear and understandable without oral explanation.

Taking photo and recording of scientific presentations are prohibited in the venue. Portraits with friends for memory are NOT prohibited.

Memorial Celebration Party

All International Participants are invited to the party. The party will be held at Hiten, 3rd floor of the ANA Hotel Clement Takamatsu at 7:00pm on June 5.

Information for Registration

- International participants to the 50th Annual Meeting and 50th Anniversary for the Japanese Society of Neuropathology are free for all events performed in the period, such as registration fee, fee for Technological and Educational Seminar for Neuropathology Beginners, and Celebration Party.

- General Registration Desk will be located in front of the Hall A (Main Hall at the 3rd floor). International participants should visit the Desk when they arrive the venue, and receive abstracts and others.

I. Contact to the Administration Office

- Before the Meeting: Kiyomitsu Oyanagi, The President of the 50th Annual Meeting, E-Mail; oyanagi-ky@igakuken.or.jp, Phone; +81-(0)42-325-3881 Ext. 4711.
- During the Meeting: Mr. Hirozumi Yamashita, Aimos corp. Phone:090-8699-9370.
- Cloakroom will be located at Room 66 at the 6th floor of the San Port Hall Takamatsu.

II. For Hotel Information

Contact Mr. Kami Kuniyasu, Warp Takamatsu, JR Shikoku, E-Mail: w-t-50taikai@jr-shikoku.co.jp   in English.

III. Headquarter Hotel

ANA Hotel Clement Takamatsu, 3 minutes on foot from the Meeting venue.

Access to the Venue

I. From JR Takamatsu Railway Station

Two to three minutes on foot.

II. From Takamatsu Airport

Forty minutes by bus to the JR Takamatsu Railway Station.

III.   From Kansai International Airport

A limousine will leave the Airport at the #7 stop, and will take three hours and 30 minutes to the JR Takamatsu Railway Station (¥3,750). The departure time will be; 8:35am, 11:35am, 14:15pm, 15:55pm, 18:05pm, 19:20pm, and 21:20pm.

IV. From Narita International Airport

There are two ordinary ways to access the venue.

1) To JR Tokyo Railway station by JR or Keisei (transfer to JR at Nippori) line, and take Shinkansen to Okayama, then change train to Takamatsu Station.

2) To Haneda Airport by a limousine or railway, and take a plane to Takamatsu Airport.

Ask Mr. Noboru Kuniyasu before your departure from your country by e-mail (w-t-50taikai-d@jr-shikoku.co.jp) in English regarding the access to the venue.